



Policy of AIT Campus Sustainability Club

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Dated: _____

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Preamble

AIT Campus Sustainability Club is an initiative by students of AIT to conduct activities related to sustaining and supporting the management systems of water, waste, environment, energy, natural resources and transportation inside campus. Working with reference to the “AIT: A Sustainability Laboratory” concept paper, we will strive to make AIT a model campus in the region. Along with that, our objective is also to make the AIT community more conscious about reducing wasteful activities and increasing their participation in spreading awareness about the harmful environmental effects of consuming more energy, paper, water, producing more waste etc.

Each and every member of the AIT community is encouraged to participate in this club (including Faculty, Staff, Students, Family members) and show his/her commitment by giving their inputs and ideas on what we can do as well as executing those ideas to make the campus environment more sustainable. The club activities began at the end of January 2014.

Let’s bring about a positive attitude that can be carried forward to make not only AIT but also the whole world a better place to live in!

Article I: Name, Logo, Principles and Location

- The name of this organization shall be the AIT Campus Sustainability Club, hereinafter referred to as AITCSC.
- The Logo of AITCSC shall be used as shown on the cover page of the Policy. It also appears on the top left corner of each page of the Policy. The Logosymbolizes that nature and human coexist.
- AITCSC is a nondiscriminatory, nonpolitical, non-religious democratic and a voluntary platform for sustainability related activities
- The office of the AITCSC shall be located inside the AIT Campus.

Article II: Objectives

- To create awareness in the AIT community about reducing wasteful activities.
- To increase participation of people in sustainable use or consumption of resources.
- To conduct activities related to sustaining and supporting the various management systems within AIT.
- To make every member equipped with practices and knowledge about sustainability that he/she can replicate outside AIT and set an example.



Article III: Membership

3.1 General Members: A general member should have any of the following criteria.

- Each and every member of the AIT community is encouraged to participate in this club (Faculty, Staff, Students, Family members).

3.2 Associate Members: Each and every AIT alumni who wishes to be member of AITCSC.

3.3. Honorary Members: Donor/s for the club activities will be recognized as honorary members.

3.4. Cancellation / Withdrawal of Membership: Members absent in at least three meetings, without prior notice of absence, in the semester will not be given the membership certificate.

3.5. Renewal of Membership: The beginning of every semester, a member's presence in the first general meeting will renew his/her membership.

Article IV: Rights and Obligations of the Members

4.1. A general member will have the voting rights.

4.2. A general member will have the right to information as well as access to activities of and related to the club.

4.3 A general member shall have the right to present their ideas in the general meeting provided the ideas of activities are not related to personal interests and are geared towards sustainability.

Article V: Executive Committee

5.1 There shall be an Executive Committee of AITCSC consisting of the following:

- I. President,
- II. Vice-President,
- III. General Secretary,
- IV. Treasurer,
- V. Information Officer,
- VI. Executive Member (Max. will be two and of them at least one will be Thai).

5.2 The service of the Executive Committee members is voluntary and as such they are not entitled to any kind of remuneration.

5.3 The tenure of each Executive Committee will be for one semester.

5.4 The election for the Executive Committee shall be held at the end of each semester and the newly elected Executive Committee shall take its office at the welcome party for new students of the following semester.



5.5 All the Executive Committee Members shall be elected in general meeting through the following procedures:

- I. Nomination of members for the post outlined in Article 5.1 (II, III, IV and VI) except the President and Information Officer.
- II. The Vice Present of the last semester will be the President for the current semester.
- III. The Information Officer will have to be a member of the SU executive committee and will be selected by the executive members of SU (in consultation with AITCSC President) prior to voting for the AITCSC executive committee.
- IV. Only the club members present during the meeting will cast votes for the selection of committee.

Article VI: Advisory Committee

- 6.1. The Advisory Committee shall consist of (I-III) from the following and may include IV with consensus among the club members:
 - I. An AIT faculty
 - II. An AIT staff
 - III. AITCSC President
 - IV. An AIT resident
- 6.2. This committee shall approve the activities of the club prior to implementation and after agreement in the general meeting of the club.
- 6.3. This committee shall not work for individual interests and focus on approving activities that benefit the whole of AIT.

Article VII: Rights & Obligations of the Executive Committee

- 7.1 The Executive Committee shall announce for meetings 1 week prior to the meeting date with the agenda clearly mentioned in the announcement.
- 7.2 When sending out advertisement of the activities, the EC shall provide all the necessary information.
- 7.3 The EC is responsible to carry out activities for the betterment of the whole of AIT and not his/her individual interests.
- 7.4 The EC shall maintain a record of all the activities being carried out on campus as well as the AITCSC website.
- 7.5 If there is a need, the EC shall revise AITCSC policy to make the workings of the club more efficient and to accommodate any changes that may occur in the future with the consent of the club members.
- 7.6 The EC shall maintain links with all organizations inside campus.



7.7 A detailed report of activities (including financial) will be presented to the general meeting at the end of the semester.

Article VIII: Rights & Obligations of the Advisory Committee

8.1 The Advisory Committee shall have the right to approve/reject an activity based on these criteria:

- I. Economic feasibility inside AIT
- II. Substantial participation from the community
- III. Activity is geared towards benefitting AIT as a whole
- IV. Support from AIT Management

8.2 The committee shall suggest for minor changes where necessary if there is a possibility to make changes in the activities.

Article IX: Activities

9.1 The activities of the club will be presented, approved and implemented with the following procedure:

- I. Introduction of an idea in the general meeting with details, focusing the following issues:
 - a. Economic feasibility,
 - b. Viability on campus,
 - c. Campus related Benefits
- II. Selection of appropriate people (from within the members present in the meeting or outside) willing to work on the activity and bring it to fruition.
- III. Approval from the advisory committee.
- IV. Seek support of activity from AIT Management.
- V. Implementation of the activity

Article X: Financing

10.1 Financing of the club may come from various sources including, but are not limited to:

- I. AIT Administration
- II. Sponsorship from within the campus or outside

10.2 The activity that is being sponsored should clearly mention the name of the sponsoring organization or individual.

10.3 The Treasurer in concerned with the President will keep records of all income and expenditure and will submit to the new committee at the end of the semester.



Article X: Amendments

11.1 Proposals for amendments to the bylaws may come from any general member and shall be made by an amendment committee of four members (one from each of PhD, MS and UG program with AITCSC president).

11.2 The proposed amendment (by the amendment committee) shall require approval by at least 3/4th of the members present in the general meeting during an amendment session.

(End)